

Muscatine Community School District

Muscatine Community School District

PAY ORDER

PAY ORDER

_____, 20__

_____, 20__

Pay From:
Payroll General Activity Cafeteria
 (Circle One)

Pay From:
Payroll General Activity Cafeteria
 (Circle One)

Vendor # _____ OR SS# _____

Vendor # _____ OR SS# _____

Payee: _____

Payee: _____

The sum of _____ dollars
(\$ _____) for the following:

The sum of _____ dollars
(\$ _____) for the following:

Budget Code: _____

Budget Code: _____

ATTACH ALL RECEIPTS/INVOICES

ATTACH ALL RECEIPTS/INVOICES

Payee Signature

Payee Signature

Principal/Supervisor Approval

Principal/Supervisor Approval