

Dear Senior Parent/Guardian,

Congratulations to you and your senior! The Auroran Yearbook Staff would like to inform you of some important deadlines for seniors concerning the yearbook. There are 2 very important sections to read in this letter. The second item is located on the second page.

- 1. Senior Pictures for the Yearbook – Due Friday, November 13th, 2020**
 - a. No cost → one submission per senior
- 2. Baby Ads for Grads (childhood picture information) - Due Friday, October 30th, 2020**
 - a. \$35 per ad → can have multiple submissions per senior

1. Senior Pictures for the Yearbook – Due Friday, November 13th, 2020

Senior pictures will only be accepted by submitting them to the Josten's website. If your photographer wants to submit your picture for you, it is up to you to talk to the photographer and tell them the process. Photos received after this date cannot be guaranteed a place in the Yearbook. If a senior picture is not provided, the school picture will be used.

Here are the guidelines for photo submissions:

- The pictures must be vertical (portrait orientation).
- The image size should be a minimum of 750px X 1050px
- The photo must be head and shoulders only (no full length body shots).
- There should be no other person.
- No selfies will be accepted or photos that are screen shots.
- There are no props allowed and no hats allowed (the person only).
- There should be no dramatic filters used (the photo looks blurred next to others).
- Absolutely NO "landscape" (horizontal) photos will be accepted.

**pictures that do not follow these will not be used. You will be notified if your picture is not accepted and given another chance to submit another picture by the deadline.*

To submit your picture, follow these steps:

- 1) Go to www.images.jostens.com
 - a) The user id is: 415484025
- 2) Choose the file you want to upload, it needs to be a jif or jpeg format.
- 3) You then need to enter your email, your full first name and last name then save.

**For assistance or questions, please email Alex Rauenbuehler @ alex.rauenbuehler@mcsdonline.org*

2. Baby Ads for Grads - Due Friday, October 30th, 2020

Honor your senior with a Baby Ad for Grad (an Auroran tradition!). Each ad is \$35. You are not limited to one ad. NO Baby Ads will be accepted after the date above.

To submit a Baby Ad for Grads, follow these steps:

- 1) Print this page/form
- 2) Select a photo of a your senior and attach it to this form
- 3) Write a message and salutation below with who it is from with a limit of 150 characters (which includes spaces, punctuation, and salutation)
 - a) Example of a 62 character Message: You have never failed to make us smile! Love, Your Big Brother

* FYI: Messages that are too long will be shortened to fit by the yearbook staff

4) Fill Out the corresponding information below:

- a) Senior Name: _____
- b) Name of person(s) submitting ad: _____
- c) Address of person submitting ad: _____
- d) Phone Number of person submitting ad: _____
- e) Email address of person submitting ad: _____

5) To **submit** and **pay** for your baby ad, follow one of the options below:

Options for payment: \$35 total in either cash, check made out to Muscatine High School, bring debit/card to MHS to pay, or call MHS to pay online via credit/debit card

- a) **In-person @ MHS** (can have an adult or MHS student bring in): Place completed form, baby picture, and payment in an envelope to be handed to Mindy Stoltzfus at the high school
 - i) The picture will be given back to the person immediately after payment
- b) **By Mail:** Place completed form, baby picture, and payment in an envelope to be mailed to Mindy Stoltzfus at Muscatine High School.
 - i) Pictures will be mailed back immediately after payment

**For assistance or questions, please call the Activities Office at Muscatine High School and ask for Mindy Stoltzfus.*