

Muscatine Community School District

2900 Mulberry Avenue

Muscatine, Iowa 52761

www.muscatine.k12.ia.us

563-263-7223

**Application for Temporary Assignment
Working with Muscatine School District Students**

Any person, who wishes to conduct their early educational experience, a community service project, a practicum, an internship or simply wants to volunteer to work with our students, must complete the following application. Upon completion of the application the school district may contact references and/or conduct a background investigation. Upon completion of the review we will then approve/deny permission to work within our school buildings.

Please complete this form and return to the school where you wish to volunteer.

Last Name	First Name	Middle Initial	
Street Address	City	State	Zip

Phone number including area code	Social Security Number
----------------------------------	------------------------

Employment references by name _____ _____	Employment references phone numbers _____ _____
Educational institution affiliation if any _____ _____	Educational institution contact, if any. _____ _____

Please state in your own words the purpose of this educational experience, community service project, practicum, internship or volunteer effort.

1. Have you ever been convicted of a felony? If so, please state the date of conviction and an **explanation** of the type of felony etc.

2. Have you been convicted of a misdemeanor in the last five years with the exception of traffic violations? If so please state the date of the conviction and an **explanation** of the type of misdemeanor etc.

3. Have you ever had a restraining order issued against you? If so please state the date of the order and an **explanation** of the order.

4. Have you been placed on the Iowa Child Abuse registry? If so please state the date of the action and an **explanation** of the action taken against you.

I hereby give Muscatine Community School District the right to conduct a police background and reference check on me, prior to approving my application. I realize that failure to reveal any criminal behavior or false statements provided above shall be grounds for automatic denial of my application.

Signature

Date

"I, _____ understand that information relating to student achievement and student conduct while in school is strictly confidential. I acknowledge that it is possible that while volunteering in the Muscatine Community School District, I may inadvertently see or hear confidential student information. In the event I am exposed to such information, I will not divulge this information to other members of the public. I acknowledge that my failure to respect student confidentiality rights could lead to me being banned from volunteering at the Muscatine Community School District."

Signature

Date