

Dear Senior Parent/Guardian,

Congratulations to you and your senior! The Auroran Yearbook Staff would like to inform you of some important deadlines for seniors concerning the yearbook. There are 2 very important sections to read in this letter:

1. Senior Picture Information for the Yearbook
2. Ads for Grads – childhood picture information

1. Senior Pictures for the Yearbook – Due November 17, 2017

Senior pictures will only be accepted by submitting them to the Josten's website. If your photographer wants to submit your picture for you, it is up to you to talk to the photographer and tell them the process. Photos received after this date cannot be guaranteed a place in the yearbook

To submit your picture, follow these steps:

***** Remember, the pictures must be vertical. The image size should be a minimum of 750px X 1050px*****

IMPORTANT: THE FILE NAME NEEDS TO BE THE LAST NAME, FIRST NAME OF THE STUDENT TO BE SUBMITTED! This needs to be done BEFORE uploading the picture to the website. They are sorted alphabetically so the last name needs to be first. If this is not followed, pictures may not be used.

(For example: Brown,Katie.jpg)

1. **Go to** www.images.jostens.com
The user id is: 408943610
2. Choose the file you want to upload, it needs to be a tif or jpeg format.
3. You then need to enter your email, your full first name and last name then save.

If you have any questions email me at katie.brown@mcsdonline.org

Please follow these guidelines when choosing your yearbook picture (pictures that do not follow these will not be used, you will be notified if your picture is not accepted and given a chance to submit another picture by the deadline):

1. The photo must be head and shoulders only (no full length body shots).
2. There should be no other person.
3. No selfies will be accepted or photos that are screen shots.
4. There are no props allowed and no hats allowed. (the person only)
5. There should be no dramatic filters used (the photo looks blurred next to others).
6. The photo must be in the “portrait” orientations (vertical photo) (photographers will understand). Absolutely NO “landscape” (horizontal) photos will be accepted.